

## **President's Advisory Committee on Disability Issues**

March 26, 2018 · 443 Administration Building

### **Minutes**

**Voting members:** S. Bryant, Chair, D. Smith Van-Buren, J. Schwartz, C. Okolo, K. Yermak, K. Luokkala, M. Everett

**Ex-Officio members:** D. Barker, K. Elliott, K. Pennock, M. Hudson, J. Pedraza, T. Leahy, G. Ianni, B. Kranz,

**Guests:** G. Pierce, S. Swierenga, L. Dickson, P. Deaton, L. Sudia

The chair called the meeting to order at 3:08p followed by introductions. Members voted to approve the agenda. The January draft minutes will be ready for approval at the April meeting. The draft minutes for February were approved.

### **PRESENTATION**

B. Kranz, Director, Facilities Planning Space Management (FPSM) started by explaining that the presentation is a joint project among units whose responsibilities cross a range of areas that have roles with Space and Facilities. The presentation is intended to describe projects that have been completed and still in progress along with potential planning as we go forward.

Summer 2017:

- The first and second floors of **Bessy Hall** were completed; the third floor was completed in 2013. Renovations were comprehensive and included flooring, ceiling, lighting, and furniture. The project also focused on the corridors leading into all of the classrooms and all of the classroom space. Nine different classrooms were renovated along with a lecture hall designed to accommodate wheelchair users. The lecture hall in Bessy has double doors on both sides of the room in front.
- FPSM tries to do a variety of furniture and technology layouts in the rooms so that within the space, instructors have different types of options that they can use. Larger flat panel monitors with improved technology; adjustable height desks, rooms with at least 2 screens that create more visibility for more students.
- A single occupant toilet room on the first floor sits right outside the existing restrooms. There was not enough room to renovate the existing restrooms so a single occupant toilet room was created right off of the corridor. Behind it is a personal health room. If anyone has a need to use the restroom or if they need to take an injection or they just need a quiet place to sit for a while, that space now exists.
- Outside of the lecture hall is a table and monitor and whiteboard and is part of an experiment in Bessy Hall and Vet Med this year.
- RCPD expressed a need for alternate spaces for students to use to take tests or have space for quiet study or who may not be able to sit in a class with 300 other students and they just need a quiet space. Two testing rooms are now located outside of the lecture hall.
- There are flat panels on the walls with controls that will connect to the classroom and display what is happening in the lecture hall. These spaces are available for use but need to be scheduled. They can be scheduled with the class or by other instructors that have someone who needs a space to take an exam.

- Similarly, renovation to **Vet Med E100** was done, which is a large lecture hall. It is sort of on an island by itself because the adjacent space is the clinic. This lecture hall was quite dated and old and what we try to do in lecture halls when we can is to add more aisle space so that instructors can get closer to students. In Vet Med, we added extra aisles going up in the lecture hall in the center cutting the space in half so that instructors can get in and out and closer to students and it helps with access.
- A testing room was installed and is attached to the lecture hall. There are now several height adjustable tables in the back, the middle and some at the front so someone with barrier free needs can choose where they are sitting in the lecture hall. The chairs are not height adjustable but someone in a wheelchair can pull up to a table and adjust the height if necessary.
- A single occupant toilet room was installed outside the lecture hall and in the corridor new seating, vending machine areas, and places for students to hang out were created otherwise before class they end up sitting on the floor. Therefore, within each renovation, if there is space in the corridor we try to add seating and collaboration tables so the students have a place to hang out.
- Approximately 20 to 25 years ago when was the last time renovations were done in the lecture halls, seating was 19 inches to 20 inches because we were trying to build capacity at that time. Now we are installing seating sizes no less than 22 inches in width and that needs to managing. We usually end up with a variety of 22 or 23 inches of space and once in a while they may have to throw in a 21 inches, but the rule of thumb now is, we don't want airplane size seats anymore.
- One other item completed was in the vestibule area that needed adjustments in corridor doors that did not meet code. We were a little more than an inch off the required measurement but that has been corrected along with the amount of clearance that is necessary within the vestibule when automatic doors are in operation.
- All adjustable height tables are powered so that students using technology, including assistive technology can maintain power to their devices. There are approximately seven or eight adjustable height tables in the lecture hall in Vet Med
- To make sure that students who need accommodating have access to seating spaces with power, we may have to arrange seating by identifying students who need it ahead of time and locating the power plugs and assigning seats.
- In smaller rooms in Bessy Hall, we tried to put power all around the perimeter of the room. In the larger lecture hall, it was more difficult.
- We have approval by the Board of Trustees to renovate **Dem Hall** and that will take place during the summer starting right after the end of spring semester, to be completed and ready to use by fall. Dem Hall is the primary location for adaptive sports program and other sporting activities as well. Renovations will include new flooring to accommodate chair users; it will have new dasher boards that will be totally clear which will be good in terms of providing visual connection and improvement to the lighting. Because it is not an air-conditioned space, we are installing some very large fans, that will provide some movement of the air and the arena will be painted. Restrooms on the east end of the building will be improved. In 2017, we put in a couple of single occupancy restrooms, and this year there will be improvements done in the men's and women's restrooms and new flooring and ceiling lighting in the vestibule.

- **IM West** turf arena renovations is a part of the healthy u campus improvements and will include new flooring, new lighting, and a new curtain system when there is a need to divide the facility in half to allow 2 different activities to occur at the same time.
- Ventilation improvements in IM West turf arena plus large fans will be included along with the addition of quite a few door exits. This space is also used during in climate weather during a football game; this is a stadium evacuation area as well as a place during campus emergencies. This is where the family assistance center is set up. To allow all of those things to continue we are adding the exiting doors. This project has begun and is planned to be ready for fall semester.
- **Cook Hall**, one of our historic buildings, will begin undergoing comprehensive renovations that is largely funded by a gift and will include the addition of an elevator, and stair tower to the back of the building so that all floors will be accessible. There will be new restrooms added and brought up to code as well as restoration to the building.
- **Wills House** along with Cook is one of the buildings that had no accessible entrance and renovations are in the final stages, as there will be a new grade level entry into the building and single occupant restroom on the first floor.
- The **Shaw Lane Power Plant** is in the planning phase. This is the former plant that sits across from Wells Hall, just south of the stadium. The plan is to pair up with the STEM teaching and learning facility. The STEM teaching and learning facility was submitted to the State of Michigan as part of our Capital Planning process. We are hopeful that the State of Michigan will provide the requested cap of 30 million dollars. We hope to know if accepted, by June or July. The building be located on the north/south side of the power plant and will focus on undergraduate gateway entry level courses, i.e., chemistry, physics, computer science, engineering, and materials science. The middle of the Power Plant will be rehabbed and have a common gallery space that will support STEM and additional programming in the form of student studio space. Some of these ideas are still in the development stages but when students want to come together and one is in art and another chemistry, there is an idea to design a small studio that students can reserve. In addition to collaboration spaces, there is an idea for the creation of incubator spaces where faculty members, students and possibly corporate representatives can meet to engage in problem-solving initiative that benefit the corporation. All spaces will be fully renovated, accessible and, if all goes as planned, in a couple of years the new facility will open and we will see a transition of current teaching labs in Chemistry to this location.
- We are currently in the planning phase of renovations in **Crowles** House in terms of making it more accessible.
- Other buildings on the renovations list are **Old Botany, Urban Planning, Campbell, Williams and Yakeley** residence halls. Old Botany is in real need of a full renovation as are the three residence halls mentioned. A study shows that upgrades of these facilities are not possible in meaningful ways without full remodeling. Although funding the project with money from the general fund might be possible, having a private donor support a portion of the project would be ideal.
- There are programmatic challenges evident with each of these facilities:
  - Urban Planning, for example, will be demolished at some point in the future, but that will require us to find locations to support the current functions that take place in the building. It is for the best because it costs, approximately, a \$1,500,000 to do that.
- Significant progress has been made in the past couple of years on some of the recent construction projects and others that have been going on for quite a long time.

- As an update, most of you are familiar with the new area on campus called the **1855 Place** that had two project phases. Phase 1 was completed in August 2016. It involved family housing consisting of one bedroom and two bedroom units, including ADA units. Some units have roll in showers, and others have bathtub arrangements so that residents can utilize the bathtub that have rails included. Phase 2 was accomplished in August 2017 for single students. In that area are studios, 2 bedroom and 4 bedroom units, and townhomes including ADA units.
- In Total, there are 22 ADA units with roll in showers and 22 units with the bathtubs.
- New construction is underway and includes things we have learned from our experience with 1855.
  - Power assist doors are being added and should be completed by the end of spring, early summer. Each building will have a power assist door for users, including the retail building. These doors are not required according to building code but RCPD recommended we install them for users who are in those units.
  - In the office building at 1855 Place, RHS has, approximately 175 occupants moved in; and Athletics has, approximately, 110 employees in their new spaces. 1855 Place has allowed academic units to expand office space in their current locations by transitioning some of their staff to 1855. For example, Lyman Briggs relocated several of its offices in Holmes Hall to 1855 enabling Lyman Briggs to expand some of their areas in Holmes.
  - As opposed to single offices, we created an open work environment where adjustable height desks and soft lighting were installed to enhance the workspace ergonomically.
  - 1855 Place has single occupancy restrooms and spaces outside of Starbucks for people with disabilities. Countertops and work spaces in kitchens are at heights that wheelchair users have a clear vantage point if they are in 22 of the ADA A units or B units.
  - **BRESLIN CENTER:** The portion that RHS was involved in was the infrastructure of the building and improving the upgrades as it relates to the concourse; overseeing the renovations of the concessions facilities; and the utilitarian needs of the building.
  - Concourse was widened, infrastructural improvements in energy efficiencies, addition of restrooms, including the proportional number that are ADA compliant.
  - The egress—entrances and exits outside were modified so that patrons trying to enter the building do not have to go over berms to get into the building.
  - Heated sidewalks are now in place to help people who are being dropped off at the facility in winter.
  - The addition the **Hall of History** was an Athletics Department project funded by donor dollars raised by Athletics. The renovations include a new champion's plaza called Peter Secchia Rotunda. A wedge of space between the auxiliary gym and the Breslin Center now includes the Izzo Hall of History. Instead of a lot of fixed signage, we opted to install large scale LED-based capability, which allows us to change messaging automatically using technology, depending on what activities are taking place at the Breslin on a given day at a given time. A studio in the Breslin Center that controls all of the signage in the Breslin Center, Munn Arena and Spartan Stadium.
  - All elevations and grades meet code. We had those huge mounds that hid the building removed and replaced them with a beautiful space for people to use and enjoy, particularly during graduations when families and friends want to come outside and take pictures; they want to engage each other.

- The police department manages our parking lots at the Breslin and they transformed parking at the south end of the building creating new drop off spaces; moved the handicapped parking spaces closer to the building and created accessibility with the ramps up from parking into the building. An additional 80 spaces were created in the lot on the west side of the building so it was a comprehensive redo of the building, it is well done.
- What Ianni finds interesting is our students at Michigan State start their careers in this building with their freshman convocation and they end their careers from Michigan State with their graduation in this building.
- **THE STADIUM:** The 3<sup>rd</sup> phase of our stadium master plan. We spent 13 million dollars, all of which came from Athletics Department funds.
- We added on the south end of the stadium 326 fixtures including barrier-free stalls, we added 3 single occupant toilets rooms, about 4 new concessions stands, which are going to be fitted by RHS this year and will be ADA compliant. Two new entry plazas to match what is on the north end, were added.
- These additions have brought us in compliance with the Homeland Security audit started about 5-6 years ago requiring MSU to create safe environments in all of our venues.
- Gates were pulled away from the stadium so that we have more room to accommodate large numbers of guests but it creates a safer environment by making it difficult for people who have bad intentions away from the entrances. The Breslin Center has silver cylindrical ballads, which are also around the stadium. There are rain gardens in the form of rocks and gulley's, and water retention areas for protecting buildings from easy access by vehicles, particularly those that could be used to do harm.
- **LANDSCAPE & SITE ELEMENTS:** Using campus construction maps, as a tool, users can see some of the work that will be done on Wilson Road, at the FRIB, the ISTB, the Broad Business Pavilion, and a segment of the river trail from Farm Lane to Bogue.
- Work has started outside of **Jenison Fieldhouse**, and a small amount of work on the **Kellogg Center bike trail**. Other projects may be added to the construction map in the near future, i.e, the Music Building addition, that is not currently shown but will have some impact on **Adams field**.
- **Flood response** because it really has a big impact on everyone's ability to maneuver around campus recently. Our floodwaters were the highest we have had in 40 years. The Red Cedar River peaked just over 10 feet and I believe the normal river level is around 3-3 ½ feet typically; flood stage is 7 feet.
- IPF, in collaboration with different groups around campus negotiated the challenges involved in road closures, pathways and access throughout the flood zone areas. Utilizing the map to help reflect where changes and rerouting was necessary and working with CABS to communicate all of the closures, naturally, the priorities were to keep building entrances accessible, if possible, and the safety of pedestrians.
- **ADA routes:** Progress was made in 2017 on the truncated domes and curb cuts, bringing them up to our standards. IPF looked at specific areas of campus, south east of the stadium along Shaw, a cluster around Farm Lane's intersection, where a staggering number (173) of curb cuts were completed last summer but there is more work to be done, approximately 50, this summer.

- **River Trail path from Farm Lane to Bogue Street** and part of the MSU master plan is to connect all of campus with dedicated bike pathways to run alongside pedestrian pathways. Implementation of this project will occur in several construction phases. The goal is to separate pedestrian and bicycle traffic. Phase 3 of this project is starting this summer, north of the Broad Business Pavilion connecting Farm Lane and Bogue Street, although portions may have to wait until 2019 for completion, depending on the progress of construction of the Pavilion and knowing what staging areas are needed.
- **Wilson Road extension**, certain spaces near Fee Hall will change to improve accessibility. The plan is to eliminate street parking south of Fee Hall and replace it with parking lots to improve safety so that people will not have to cut across lots or roads.
- Project plans include installing a new pedestrian crossing and audible signal at the Northwest intersection of Shaw Lane. Included will be vehicular, pedestrian ADA improvements throughout the entire area.
- The Southeast: **Wilson Road is being realigned south of Fee Hall**. At the corner of Hagadorn Road, a new traffic signal with an audible signal, integrated with the railroad crossing arms, will tie together. The goal of the project is to separate the thru traffic from the pedestrians and the parking areas and to increase safety for everyone in that area.
- **1855 Place**: Due to increased traffic at the intersection of Harrison Road and Kalamazoo Street, MSU and the City of East Lansing partnered to have a new Polaris signal installed at that intersection with some revisions, i.e., be an audible signal. Because the City of East Lansing controls that intersection, the new audible signal will be silver, not green like the ones on campus.
- Another improvement for the **bike path southeast of The Kellogg Center**. Pedestrians and bikers have questioned this area for many years due to steps in the middle of the path. These steps along with some of the steps at the entrance to The Kellogg Center will be removed. The improvements will add clarity between what is a bike area and what is a pedestrian area.
- **One of the most beautiful and accessible renovations recently made was along the library bridge when lighting was added**. The new lighting has increased visibility along the bridge, including improvements made to the surface of the bridge. Originally there was only two light poles located at the center of the span, which meant you went from darkness to being over lit, to darkness again, and when people approached you, you would only see them in silhouette. It was hard to see where you were walking and it felt dangerous. The bridge project included new rails, lights integrated into side panels that were designed by an MSU art student and the results are a system that provides soft lighting that protects the night sky; it puts all the light at an even level on the bridge and, more importantly, it increases the visibility on the Library bridge.

**So we will move on to old business.** We have an approval of the approved by-laws. Since we approved them here last month. (Comment) They have been approved by the President, oh, ok that's great. The new business is, PACDI would like to request representation on the new interim Presidents new relationship violence and sexual misconduct expert advisory work group. So, I guess we can talk a little bit about that. If anyone has any ideas or comments, or suggestion or any volunteers who would like to be put forth to maybe serve on this work group. (comment) I volunteer to get it started, not alone but I'll be one. (comment) I've met with the RVSM group two times now and as a student like I actually feel really comfortable with what they are doing. I really think that they are doing a good job representing students and their needs. (question) Are there students on that? No, not right now, but I think they are

planning on incorporating student voices just by having workshops like they did with ASMSU. And I think that was very helpful. Thank you (comment) If there is anything I could do, I would be happy to. (comment) I want to say, I will have to ask Jessica one, they weren't looking to expand. (comment) Could you repeat that? I remember asking someone about that and them saying, they were not interested in changing the composition of that group. (question) Now are you talking about the work group? (comment) This was the expert Advisory group that the President created that was set basically in stone and not changing. (comment) well this is called an expert advisory group but has workgroup on the end of it (everyone) same thing. (comment) that is what I remember being told when I asked about the members and being told, nope the group is the group. (comment) I had heard that too within our College, so I'm kind of curious, we are initiating this request? (comment) Yes, if you recall last month there was a report that was given based on the document you submitted and Jessica was commenting, Jessica Norris on it, and it was essentially an idea that she thought would be an interest to PACDI to at least ask the President to allow an additional person on that group who has the interest of people with disabilities. So recognizing that people with disabilities are also sexually assaulted. (comment) So actually Phil and I had a talk after the last meeting and Phil, I don't know if everyone knows him but he is representing the digital content and accessibility group and information technologies, so we talked about actually asking PACDI if we could have a sub-committee, a PACDI subcommittee that may have some influence on that group. That was my understanding too that it would be really hard to get a representative on there but that we could have a sub-committee that could reach out to different voices and student voices and other voices on campus and provide at least some influence that group policy a little bit (comment) I think a sub-committee would be good but if Jessica Norris was admissible to having PACDI representative on this work group but I would imagine that would supersede (comment) well she doesn't have anything to say, what I heard was basically the president picked these people and they are pretty much the only people who have control (comment) well we could look into it. (comment) yeah, we can look into it, I'm not, I would be happy to be involved (comment) One of the reasons I brought that up was that we did draft some language which was the rationale for why, why people need to pay more attention to this representation. We will be happy to share that (comment) and I think one thing that makes a lot of sense is, if the President does accept the proposal to place a member of this committee on that group, maybe that person could chair the subcommittee and that would get feedback from people who are interested in this important issue. I think there is a lot of energy just based on the folks that I've been talking to around the subject. (comment) I can not imagine anyone turning that down. (laughing) I would be surprised if we get it through. (comment) I'm going to discuss it with Jessica and if she needs a recommendation, she must have some, that there would be acceptance of that recommendation. But I will discuss it with her because I do not have any prior knowledge of it. (comment) I'm sorry, I think it's also noted in the minutes. (comment) and I think the report about the phrase 2 analysis mentions that there is not much coverage, I don't think the word disability is mentioned in the current RVS policy, I think there is some easy things, which we as a committee or subcommittee could recommend. Whether we have representation on the RVS expert group or not. (comment) So the subcommittee hasn't been formed yet? (comment) we are contemplating proposing it as an agenda item (comment). Can we do that today even tho it's not on the agenda, or does that have to wait? (comment) someone can make a motion. (comment) ok, what do you think because after April. (several people talking) Is there a person who is a voting member? No, we lost people. We lost people? Oh yeah. There is an ex-officio, Mike is an ex officio. How many green? Count your green cards. We lost Karen. We could also send it by email. We can do that. But, would we

be able to vote on it today? Well, unless they responded immediately. But before that, maybe we should formalize the proposal that you, you wrote something and you sent it to? No, we just drafted a proposal that we create a sub-committee, to make recommendations in regards to students with disabilities and relationship violence and sexual misconduct. Kind of gave a rationale based on the report that was shared with the committee as well as the response to the consultant, sorry I don't have the details in front of me. Where there was a part about inclusion on page 48 or 49 but not really much attention to these issues, so we thought perhaps a sub-committee, it would be a limited time sub-committee, like ad-hoc. Like an ad hoc committee? Yeah so it wouldn't be like a standing committee of PACDI, it would be an ad hoc committee. And to begin right away, right? It wouldn't supersede PACDI's responsibilities charges but it would augment them. By helping to collect information but involving more voices in the conversation that led to these issues and then perhaps it would help PACDI to become more of an influencer in what is happening. (comment) my only objection would be, why have it be time limited? It seems like this is not an issue that is time limited or that is going to quote get solved in any time anyway, it seems like if this is something that is going to exist, it should be a standing committee, not reason to not have it ongoing. (comment) we would have to change the by laws to maybe (comment) no standing committees, so why change the by laws? (comment) well maybe it works by looking at the by-laws, and I don't mean now but maybe look at the by-laws to make sure there isn't any guidance about sub-committees how and when (comment) there isn't. (comment) and looking at who is moving off committee or who may be voted back in because if we start work, if we get this on the agenda to approve it and we start work we just need to make sure that we know how we are feeding that committee with new members as we move forward. (comment) so PACDI doesn't meet over the summer? Does this working group meet over the summers? So it's possible that you may want to appoint people to the sub committee who can also extend the time they put into it over the summer. I'm not sure, it's just a suggestion. (comment) Are you asking if the working group that is on the RVSM meet over the summer? (comment) no, I'm asking if they do and someone said yes (comment) I don't think so (comment) Can I ask Sheila does the RVSM meet over the summer? (comment) that's what the yes was, that is my understanding, I would assume so. We can ask someone or the people who reached out to us from this very group (comment) I think Jessica. (comment) people who are trying to meet with us are from this work group right? Well Sheila and I were contacted, I was contacted because they thought I was the Chair. So are these the same group of people (comment) no I don't believe so. So, I looked at the by-laws and I don't believe we really have any provisions in the by-laws for either standing or ad hoc committees so we're kind of in that, maybe that's good because we aren't restricted. (Comment) so how do you want to proceed? Do you want to make a motion? We don't have a corium. I don't know since it's not a formal agenda item. Then we don't have a corium, that was just asked. We haven't been giving people a chance to discuss. And, I think maybe a first question before us is Jessica, they may plan on putting a person there and that may change, not that we have one but that may change the look of it, so I think the first question is, to find out if they intend to make a spot for us. (comment) but we only have 1 more meeting. (comment) But it's something that could carry over until next year, so I guess the first thing, if Tracy speaks to Jessica and find out where she is (Tracy) I didn't have a prior conversation with her on this subject so I don't know what she was thinking but I certainly will. I'm not sure if she will be here to address it at the next meeting, if that is something that you want to be part of the agenda for the next meeting. I would like to request that we put this request for a sub-committee on the agenda, we will work on finalizing the language, right? So what we have is a one page document that gives a rationale for it and proposes some functions of that Ad Hoc committee and some

ideas about membership, and so we will circulate to everyone so then it's on the table and we can decide, given if we will have representation and this isn't necessary, but I think we should talk about it if we can in the April meeting. I know that is the meeting with the President, right? (comment) It is on the agenda under new business. There is on my agenda representation on the new relationship violence and sexual misconduct expert advisory committee that was created by Interim President John Engler. The reason that I receive it was because they thought I was the Chair and I informed them that it was Sheila Bryant, so that you are aware of what I am saying, so I think some of the steps are being taken by this work group. And I'm happy to forward, some of the body of the language says is it an invitation to participate or is it that it's an invitation for comment? To that end, I skipped a little bit, if you want, I can read the whole thing but to be most effective in this role we recognize that we need to collaborate with diverse students, staff and faculty groups within MSU as well as organizations within the local community. Work together to create change, in that I am reaching out to ask you and this whole group for help in this important work. We welcome the opportunity to work with the President Advisory Committee and we invited them to this meeting, right? You look blank (comment) No, no, no (comment) Sheila, I'm sorry, they wanted a time to meet with us. I guess we should have sent it to the whole group before (question) Did you get that? (Comment) Sheila I know you are in on it (Sheila) oh is that the one where we weren't able to meet? (comment) with Rebecca (Sheila) oh we haven't met, we didn't set up a time to meet (comment) They were out of town, their schedule isn't like ours, it's towards the end of the month, it hasn't happened yet. We welcome the opportunity to meet with the President's Advisory Committee and as this unfolded we told them about this meeting but most of them couldn't meet. And then the next meeting, when they found out it was the meeting with the president, they said they didn't want to interfere. So time is short for this year around. To listen to your ideas and concerns and seek your input on issues that we are working on right now. And actually we would like to know how they are working on issues as well. (Sheila) so she said she was going back to her people to figure out and so they haven't gotten back to me yet. Ok, now I know what we are talking about, I apologize. (comment) And now, so everyone can know, so they have that, they haven't been able to match up schedules yet, to set up meeting. I thought some representatives may be coming to this meeting, I was under the impression but the person who contacted us, Rebecca Williams was unable to, so they want to align the schedules and make sure they can meet. Rebecca Campbell is the work group chair, so now I see that we are talking about the same group. So they want to communicate, that is a positive step. So between the fact that it's on this agenda, you've already verbalized this in text and we don't have much time until the break (Sheila) So I will make sure that I get in touch with Rebecca this week to see if she has made any headway. (Comment) So here is the thing, they wanted to come to a regularly scheduled meeting and so, this wasn't long ago that we were contacted. So this meeting, apparently most of them couldn't attend and then when they found out that the April meeting was with the President, they didn't want to interfere with those dynamics, so that leaves us, that brings us to summer break. (comment) so we can do a special meeting. (Comment) so I think that is the best approach if you really, what should I do? (comment) so what I'm hearing is, there is a request for a meeting with this group, not necessarily a person to represent this group (comment) Nope, I don't think they were aware of that, I didn't say anything and I don't think you said anything because we copied each other, we were trying to accommodate their request to meet with us. (Comment) That is an agenda item that they are requesting and what we are looking at is trying to do that within this school year. Unless we have a special meeting, it won't be until September. (Comment) So it seems like there are 3 things being discussed here. 1. The appointment of someone from PACDI to the RSVM 2. Proposal for a sub-

committee of PACDI. 3. This person or representatives of this group coming to speak to us and gather information. There are 3 things and I don't think they are necessarily exclusive but what I'm not clear about is if there is a request for a representative from PACDI or PACDI wants a representative. (comments from several) the later one, yes, yes, they don't know anything about our discussions. For this meeting I guess the question is whether or not we have a person we would like to recommend or not. That's a good idea and then when you sent an email out to get a vote. Then you can keep things. (Sheila) yes, we can do that but I think it's important to get Jessica's input to see where she stands on this (comment) before we make a recommendation for a person to represent? Or identify a person who is either willing to or able to represent and then ask the question whether or not there is an invite to join the committee. (comment) we are all here, why can't we decide on someone who is a trust worthy representative, I think there are several of us around the table who would be interested. And then we know who that person is, they are identified and then we can find out from Jessica but if someone is available and wants to do it. (comment) yes, because us forming a sub-group (comment) alright, who is interested? (comment) in the sub-group, let me clarify (comment) no I thought representation on the (comment) I'm interested in both but I don't know if I have to be a full member or what or how that works. (Audrey) I just need some names right now. (Comment) ?? is his name, ok gotcha. (comment) I am too but it seems to me that they are very opposed to student representation. (comment) well that may have to change. (comments) I would like to see it changed. (Audrey) give me your name again? Kelly Luokkal. We've talked to them multiple times through ASMSU and they don't want students on that. They don't see in the future anytime that happening. (comment) their conception or his conception is that it is an expert advisory group, so it's specifically researchers and people, this is their career. Which is why, I think it's good to put it forward but it's unlikely that anything is going to change because it was specifically intended to be the best researchers on campus in perspective as far as they were concerned. (comment) so they can go meet with students instead of students being on them. (comment) if it's supposed to be researchers on campus, I don't think any of us, maybe we look to Amy or someone who is actually doing research. Right? (comment) is there a description? (comment) of the group? Yeah. (comment) let's look to Amy Bonomi, she's got no time but maybe. She does research, right? She presented data to us last year, right? (comment) she's on the committee, am I correct? (comment) yeah, there is a list. (comment) no, Amy is not on it. No, there is only 9 people on the committee. Rebecca Campbell (chair) Donna Fedewa who is Director of the Sexual Assault program, Karrie Morlan who is in the School of Social Work, Andrea Mutford, Police, Jessica Norris, Holly Norrin who is Safe Place, Jane Skiteman from Title IV, Kelly Shuta, Sexual Violence and Prevention Program and Kris Sullivan who is from Psychology. (comment) they do have one grad student who is doing research through that committee as opposed to ASMSU. (comment) they are working for the committee, not representing anything on the committee. (comment) her first name is MacKenzie, I didn't catch her last name. (comment) other than Amy, it would have to be someone doing research in the area to have any chance, I'm betting since Amy already does this type of research, she may have already been asked. I know she is way over worked right now and I've heard she is not on this group. Given the likely hood of things happening with this, given their request and the way we structure things here, maybe one possibility is to try to structure things where we have one meeting a year that is dedicated specially to meeting with this group. The way we meet with the president, and our sub-committee can meet the rest of the time to kind of set the agenda for that. That may be our best chance to get involved with that group and to get hopefully as many people as we can from that group to attend one meeting. That could be scheduled to be a regular annual thing. And give a presentation and have a conversation but

essentially having the sub- committee working on that in the mean time. So, for example, if we couldn't get something set up in the next month and half, have the sub- committee discussing this stuff over the summer and try to get this meeting in the first months of the next years agenda being a meeting with this group. So we are ready for it and positioned well for it. (comment) the reason I was pressing is because we have a diversity and equity committee in the College of Education, so some of the information about this group has filtered down to our committee. And the information was, they want to keep it small, nimble and they want to do this really quick. So this policy will be done right away and so I don't know if that is true. This is second hand report. But, I think what you suggested is great. But I don't know if there is more immediate action. (comment) we may want to do more immediate action but there is also the potential to see if this group, or longer term, whether there are others involved in this work at MSU, where we are hiring a dozen people and creating a whole new office to kind of oversee some of this, whether there is a way to tell, if this isn't going to be a long term group, what group can we meet with long term to have input. Specifically on sexual assault policy and relationship misconduct policy and not just have it back channeled through Jessica group (comment) Isn't there another committee Tracy? (comment) There are several. They serve different functions. There is Violence for Communities Committee and they do hold regular meetings where public can attend. This group could attend and present if it was during that meeting. There is also SARV. There are several other avenues besides this expert advisory committee (Audrey) Because this committee, the expert one is there to do a specific task. Correct? (Tracy) That is my understanding, I don't know how long that committee will even be in existence. I did not have the understanding that it would be a long term. I think it was more to advise the new President on immediate actions that needed to be taken and addressed. (Audrey) But those other committees are on-going. (Tracy) those other committees are on-going, they are permanent committees. (comment) If they can't visit us in the time frame that we have, that is immediate, maybe we could visit their meeting. I don't mean we, the whole committee, I mean and then report back, because there is so little time left before summer. (comment) ASMSU has been invited to a Title IV advisory committee meeting, probably every month now since January. I haven't been able to go just because of scheduling but I think that is something one of our representatives could get involved. (comment) It would be nice to have a list. They have a list of these, could you send us a list of these (comment) Yes, I will check with her and see how she wants to proceed and provide you all with the possible committees where we could present this information. To whatever committees, there are several of them. (comment) I think it's clear that there is definitely will from this group to be involved in this process to make sure that disability is represented. As we consider ??? Which ever way Jessica and Interim President Engler wants to receive the information and they just have to want to get the information. (comment) I wonder why are there so many committees? I didn't mean to be sarcastic, I'm just curious because there must be a need. (Sheila) Ok, so I will contact Rebecca see if I can find a date where we can meet. (comment) it could be if we formed a sub-group, sub-committee that could meet with that group over the summer, there is no reason we are limited to a specific time frame in this academic year if we are going to have a separate work group work on this anyway. That committee is going to be meeting over the summer so I think (comment) Sub-committee would create some sort of presentation or something to bring to all of these different committees would be a good idea. (comments) excellent, I like that. Yeah (comment) they are trying to update the policy quite rapidly and we want to get our recommendations in for a policy update, that would be my recommendations for the committee (comments) so I will send you a proposal, and I know we are meeting with the President but I assume that will not take all of our time at the next meeting (comment) it usually doesn't. (Sheila) we

could have this on the agenda and bring it to a vote. Discussion and vote, would that be ok? (comments) yes (comments) so we will discuss a sub-committee and the main (??) and the purpose of it at our next meeting. (comment) would it be good to discuss it after we meet with him or before, I'm thinking it may be an issue to bring up. (Sheila) isn't that the way that we usually do it, at least I am remembering last year, the President comes in first and then we meet and if there is any time left, usually I know last year there was time left and then we discussed other things. (comment) what are you talking about? (comment) because we have to have elections. (comments) so in terms of the dynamics of the final meeting. (Audrey) well we have an interim president, I don't know how he is going to handle that. (comment) they usually come in when we want them to. (Comment) this is an unusual circumstance that I can not read because we have no history with him. I doubt he will stay for 2 hours. (question) what is he bringing to the meeting? (Audrey) himself (comment) content wise because I'm at a loss right now. (Comment) content wise we are trying to debate out of this group whether we want to give the Interim President some recommendations or just come together in the meeting he will come and say hey, and then talk about recommendations. My question is, in the past, because I haven't been there, isn't this more like a meet & greet for the president? (comment) no, this is going to be an annual report that explains to him all of the activities that PACDI has been involved in this current academic year. So it will be a review, summary. (comment) but do we have a recommendation around this issue? (Audrey) that may be something additional that you want to put on the table. (comment) Can I make a suggestion? Given the time limits issue, can we have an informal group that meets? Have some of us get together, put something together and have it sent out before the meeting. At the beginning of the meeting, first thing, there can be a vote on whether to present it to the President. And boom, we already got it figured out and that vote can be to approve the sub-committees. They can continue to meet but have it done informally, have it drafted by people on this group so that it's presented and the first thing on the agenda so no matter when he gets there, we have a 30 second vote of, ok we all got that thing, voting members, approve, now we can put that on the agenda. (comment) he has to, traditionally they get the letter 2 weeks, minimum before they are meeting with us so they can approve it. If you want, I'm sure people will be happy to send you examples of those letters. So that means we started writing it yesterday. (comment) Given that it's already on the agenda right now, it's still a current issue. (Audrey) yes, because nothing has gone to him yet. (comment) it can be a discussion thing that we share, it's up to you how fast you want to go (comment) regardless, we've already discussed this tier in this group (comment) then why not have the report be (A) we would like a representative to sit on that group (B) We would like to pursue a sub-committee around this issue and there was a there was a third. We would like them to come and report. (comment) that could be part of B. (comment) that is exactly what happens. We make recommendations and in the by-laws, I can't remember which one, 3.1 that our recommendations are at least to be acted upon or responses. (comment) only one of those goes to the President tho. We don't need to go to the President about creating a sub-committee. (comment) that's absolutely true, that can be an information point. (comment) we don't want to ask the President or recommend to the President that PACDI have a sub-committee (comment) that is what we just said. (comment) if we are making recommendations, one of the things we may want to talk about is the purpose and intent of the sub-committee and where do the recommendations go. Where do we plan to go, not asking permission. (Diane) So in the past, letters that we have sent, it's been my observation, we've sent a summary of what we've done as a committee and some recommendations. So I kind of see room for both things to happen. This report that we have produced, this report is a summary of what we've done this past year which could caption some of the dialogue we have had

today, along with the other things we have done and what other recommendations are we recommending to the President. (comments) yes, as we have done in the past. (Comments) if we expect to have a separate report written by the sub committee, it will not be written in time to give him in advance because we can always put in the one we give him, we intend to do this thing and have the report ready for him in the next two months. And then we don't need to worry about the details at that point. (question) and my other question is so that's a time sensitive thing because this will be due to him, what 2 weeks before we have that meeting, right (comment) correct. (comment) so that's the first of April roughly? (comment) yes, because our meeting is the 4<sup>th</sup> Monday (comment) The draft of that, is that coming to the committee to look (comment) oh yeah, I will definitely send it out for feedback, yeah. (comment) we're going to receive a draft of what they drafted. (comment) I just want to make sure if they are tying the two together they need to be folded into one document. (comment) Graham, you had suggest earlier not having a formal meeting (comment) Raise your hand if you want to meet after (comment) an informal meeting doesn't need a vote. (comment) remember to send the emails out to the entire group so that's there is transparency in the communication. (comment) the goal is to have a group that has a chat about this and one of us will put forth an email to the committee. (comment) here is what we think. (comment) who is in the group? (comment) do you want me to just pass around a piece of paper? (comment) that would be lovely. (comment) I think we need to send an email out because there are people who have already left or couldn't be here today who would be interested in being in the group. So it seems like a follow-up email (comment) so then who would like to take over sending the emails out? (comment) so you want to take formal responsibility in sending them out (comment) yes (I think this was Graham). I'm just letting you all know that I will respond to the PACDI agenda from today and say hey, does anyone want to chat about RVSM and disability issues? (comment) you should make it Zoom available too because some people are many many miles away. (comment) it may be easier to do a quick round of who is available and then do a doodle poll. (Audrey) so you are going to send an email out (Comment) I will do that right now. (comment) SO everyone who is here and would like to meet with the group, have you put your information down. (comment) it's so nice to see all the interest and willingness on this committee to be involved.

Ok, while Graham is going that, did everyone sign the sign in sheet? I will move onto comments and announcements. And the announcement that I wanted to make is that I will be writing the report for the President and I will send it out to the committee for feedback, it will be done in time to send to the President, interim President before our meeting. And so, our next meeting is Monday, April 23 @ 3:00, as far as I know, it will be in the Board Room. I haven't heard that he is not meeting with us. (Audrey) we will see, if it's not him, it will be Carol ??, can't remember his title but it's like his assistant. That's a possibility that I found out today but it has not been confirmed. Someone from the President's Office, either him or Carol will be here. (Sheila) so when we find out we will let everyone know. Any other comments or announcements? (Audrey) I want to ask a question. We have several people whos terms end in August. Is there anyone interested in continuing before I start soliciting replacements? Sheila, Andre, Janice, Kara, who left, student Kelsey, are you graduating? (Kelsey) no, I would like to be here again. (Audrey) and Laura Ford. (Sheila) so we need to suggest people who fill the roles of these people, tenured faculty, right? (Audrey) yes, there are special organizations that I contact for nominees. (comment) We may talk to them and say, hey I think you would like this but we don't make recommendations. (Audrey) you can pass me their names and I can contact them and suggest that they be included in consideration. 1, 2 3, 6 (comment) does that include the term and auxiliary folks too? That there is an expiration date (Audrey) No, they don't expire. (Graham) May I also suggest at the next

meeting we have on the agenda a creation of a sub committee to revise the by-laws to the constant issues we have with Corem and multiple tiers of members seems unnecessary to me but I'm not a voting member so. (Audrey) Say that again. (Graham) so to potentially have on the agenda the creation of a sub-committee to revise the by-laws to have a more unified membership so we don't always have the same issues that we have with Corem and multiple tiers of representatives, I guess I don't know the History of as to why it's set up this way, it is just what it is, but is it worth having a discussion at least to kind of unify that and not have it as confusing. (comment) I've brought this up before, I don't really understand why we have ex-officio members that are just as active in the group, many who don't have voting rights. (Audrey) because they weren't initially designed to be (comment) but that would be a by-laws change, correct? (Audrey) you want them to vote? (comment) well we want to talk about it. I would like to talk about it because it puzzles me why some of our colleagues who are here all the time and who have great input, and I'm not, it's just the roles that they place and their place in this university and how much they can contribute to this group, why they are not voting members. (Audrey) they are just supposed to be experts to respond to any issues that you raise. We just happen to have a talkative group, but that was the initial thinking from President Simon because in the early years, the voting members were raising a lot of questions and no one was at the table to respond and it created a long delay in going back, having to ask the question. So she said, sit at the table with the voting members so that you can respond immediately, when the questions are asked. (comment) ok so does this committee have the authority to question the way that we were set up? (Audrey) I don't see why not. (comment) ok so that is what we want to do. (Graham) being added as an ex-officio member was a by-law change. The way the committee functions as opposed to how it was originally functionalized are different.

Ok, It was nice to talk about so much. (Audrey) I'm done. And so, do I need a motion to adjourn? Is there a motion to Adjourn? 2<sup>nd</sup>, there is only 4 of you to second. All in favor....meeting is adjourned.